



Southern Lehigh School District

Board of School Directors Meeting

October 11, 2010

The first regular monthly meeting of the Board of School Directors of the School District of Southern Lehigh was held at 7:29 p.m. on the above date (October 11, 2010) at Southern Lehigh High School, Center Valley, PA.

PRESENT: Gunkle, Dimmig, Eddinger, Hayes, McLoughlin, Miracle, Mohr, Quigley, Stelts

ABSENT: None

OTHERS: Liberati, Christman, Guerriere, Bartholomew, Takacs, Jordan, Bergey, Zuk, Donahue, McGinty, Limpar, Harakal, Organski, and approximately 5 other members of the community.

OPENING PROCEDURES

Mrs. Gunkle led the Board and others attending the meeting in the Pledge of Allegiance to the Flag.

APPROVAL OF MINUTES

MOVED BY Miracle and **2ND BY** Quigley to approve the minutes of the September 27, 2010 meeting as copied and distributed to all Board members.

Minutes of
9/27/2010

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

VISITORS

Cyndie Braden presented a blanket as a gift for Yu Qingchu, Chinese teacher, from the Southern Lehigh Music Parents Association.

CONSENT AGENDA

MOVED BY Miracle and **2ND BY** Eddinger to approve the **CONSENT AGENDA** items as follows -

Approve the bills list dated October 11, 2010 showing paid bills in the amount of \$17,662.82 and bills to be paid in the amount of \$620,459.02 for a total amount of \$638,121.84 for the General Fund, and bills to be paid in the amount of \$11,490.00 for the Capital Reserve Sinking Fund, and bills to be paid in the amount of \$6,856.82 for the Construction Fund;

Approval of
Bills

Approve the following Substitute Teachers for the 2010-2011 school year –

April Ferrandino, Music K-12

Daniel Marcy, Math

Samantha Sontag, Elementary

Gloria Toner, English 7-12 and Library Science K-12;

Approve
Substitute
Teachers
for the
2010-2011
school
year-
Ferrandino,
Marcy,
Sontag,
Toner

Approve a salary step adjustment for the following staff, effective September 1, 2010 -

Julie Vogl, Grade 6 Teacher, Southern Lehigh Intermediate School, Bachelor's to *Bachelor's +15*;

Approve
salary step
adjustment-
Vogl

Approve the request of childrearing leave for Molly Brundage, Reading Specialist, Southern Lehigh Middle School for the 2010-2011 school year;

Approve
childrearing
leave-
Brundage

Approve the following substitute support staff for the 2010-2011 school year -

Approve substitute support staff for the 2010-2011 school year- Hammond, Toner, Somers, Guttman, Zweifel

- Tracy Hammond, Substitute Instructional Assistant, at an hourly rate of \$15.31
- Gloria Toner, Substitute Instructional Assistant, at an hourly rate of \$15.31
- Wendy Somers, Substitute Cafeteria/Playground Monitor, at an hourly rate of \$9.45
- Kelli Guttman, Substitute Custodian, at an hourly rate of \$13.11
- Mark Zweifel, Substitute Custodian, at an hourly rate of \$13.11;

Approve unpaid leave of the following staff -

Approve unpaid leave-Burke, Davis, Landis

- Katherine Burke, Instructional Assistant, Hopewell Elementary School, ½ day (am) December 16, 2010 and the full day of December 17, 2010
- Michelle Davis, Instructional Assistant, Southern Lehigh High School, on October 20 and 25, November 3, 10, and 17, 2010
- Nicole Landis, Bookkeeper, Southern Lehigh High School, on February 4, 2011 and February 7, 8 and 9, 2011;

Approve the following resignation -

Approve resignation-Jacob

- Rose Jacob, 1:1 Instructional Assistant (7 hour), Southern Lehigh Intermediate School, effective October 12, 2010 pending appointment as Special Education Teacher, Southern Lehigh High School;

Approve the following staff -

Approve staff-Lacey, Powers (pending required documentation)

- Brittany Lacey, Instructional Assistant (7 hour), Southern Lehigh High School, at an hourly rate of \$15.89, effective October 12, 2010. Ms. Lacey will fill the vacant position due to the resignation of *Rose Martin*.
- Emily Powers, 1:1 Instructional Assistant (7 hour), Southern Lehigh Intermediate School, at an hourly rate of \$15.89, effective October 12, 2010 (*pending receipt of required documentation*). Ms. Powers will fill the anticipated vacant position contingent upon the appointment of *Rose Jacob* to Special Education Teacher, High School;

Approve the clinical internship for Cayla Zukowski with *Linda Milliman* and *Carol Macomb*, Speech Therapists, from January 10, 2011 through April 22, 2011 (*pending receipt of required documentation*);

Approve clinical internship-Zukowski (pending required documentation)

Approve the following ancillary employee for the 2010-2011 school year -

Approve ancillary employee for the 2010-2011 school year-Hines

- Brian Hines, Dance Chaperone \$46.62 per event
- Brian Hines, Peak Program \$46.77 per session;

Approve the following extracurricular activity advisors for the 2010-2011 school year -

Approve extracurricular activity advisors for the 2010-2011 school year- Beitler, Bolasky, Lebrecht, Wehr, France

- | | | |
|------------------------|----------------------------------|----------|
| <u>Nancy Beitler</u> | Band, Middle School | \$3,194 |
| <u>Douglas Bolasky</u> | Band, Senior High School | \$7,593 |
| <u>Tina Lebrecht</u> | Choral Music, Middle School | \$1,959 |
| <u>Matthew Wehr</u> | Choral Music, Senior High School | \$3,648 |
| <u>Nancy Beitler</u> | Orchestra, Middle School | \$1,224 |
| <u>Douglas Bolasky</u> | Orchestra, Senior High School | \$2,050 |
| <u>Sheree France</u> | Band Front | \$3,764; |

Approve the following subject area leader appointment for the 2010-2011 school year, subject and contingent upon the Southern Lehigh Education Association's ratification of the *Memorandum of Agreement entitled Subject Area and other Educational Leader Compensation* -

Approve subject area leader appointment for the 2010-2011 school year-Westbrooks

- Tamme Westbrooks, Guidance;

Approve the following mentor at a stipend of \$700 for the 2010-2011 school year -

Approve mentor for the 2010-2011 school year-Bronfenbrenner

- Caryn Bronfenbrenner as a mentor to *Rose Jacob*;

Approve the appointment of Michael Feifel, Assistant to the Athletic Director (winter season), for the 2010-2011 school year, at a salary of \$3,333.33;

Approve
Assistant to
the Athletic
Director –
Feifel

Approve the following volunteer coach for the 2010-2011 school year –

Derek Weedling Football;

Approve
volunteer
coach for the
2010-2011
school year-
Weedling

Correct the salary of Brad Heubner, Assistant Boys' Basketball Coach, from \$4,758 to \$4,748.

Correct salary-
Heubner

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

CURRICULUM/STUDENT AND STAFF ACTIVITIES

Mr. Zuk, Dr. Donahue, Mr. McGinty and Ms. Limpar reported on student and staff activities at the High School, Middle School, Intermediate School, and the elementary schools.

High School report –

- Homecoming last week, students participated in the week long activities to name a few - the powder puff game, dress like a reality show and dance (which had over 700 students in attendance)
- CDT testing this week - Tuesday Biology and Thursday Chemistry
- Dig Pink Volleyball on Thursday - entire District is involved, was in the Morning Call newspaper last week

Middle School report –

- Fri. 9/30 Putt U; 7th grade Math Field Trip
- Fri. 10/8 Assessment Builder Training
- Tues. 10/12 Pink Day
- Wed. 10/13 CDT Testing in Reading
- Fri. 10/15 Fall Pep Rally
- Fri. 10/15 Band Night
- Mon. 10/18 The Great Lemon Day
- Tues. 10/19 PVAAS training at IU
- Wed. 10/20 Data Team training at IU
- Thurs. 10/21 Photo Retakes
- Fri. 10/22 Fall Ball (MS Dance)
- Thurs. 10/28 Visit by Ms. Yang
- Thurs. 10/28 ID Theft Prevention Presentation (for Parents) 7PM
- Thurs. 10/29 Cyber-bully Assembly

Intermediate School report –

- Teachers and Instructional Assistants attended in-service activities today. Teachers in grades 4-6 focused attention on PSSA writing, mathematical vocabulary, and participated in training using Hands on Equations - a math modality using manipulatives.
- Sixth (6th) grade students will begin travel to Hawk Mountain tomorrow in conjunction with their science unit of study focusing on birds of prey.
- This month PP&L will be delivering an assembly program to 5th grade students titled "Think Energy."
- The Intermediate School has completed scheduling and sent confirmation of appointment notices to parents in preparation of Parent-Conference Week November 15-19.
- The 50th Reunion class of 1960 sent written thanks to the district and Intermediate School for the tour provided to them of the new building on Saturday, September 18th.

Elementary schools –

- All buildings participated in fire prevention activities for Fire Prevention Week. The Coopersburg Fire Dept. visited Liberty Bell on Thursday, October 7th. The crew reviewed Fire Prevention Safety, the importance of smoke detectors, and having an exit plan with your family in case of a fire, plus much more! The Upper Saucon Fire Station held a similar program for Hopewell Students. We actually walk over to their station and receive a

similar talk and get to tour the fire station and look inside their fire trucks and safety vehicles. We all appreciate the fire safety message our students receive.

- Open House was a success at Liberty Bell. Despite the monsoon, attendance was up! Many positive comments were received throughout the evening and many parents were very excited about our new School-wide Positive Behavior Support Program they are starting.
- The Liberty Bell Staff participated in a Kick Ball game after school last week for their monthly team-building activity.
- Numerous teachers and administrators attended training on Friday at the High School regarding an assessment builder and RtlI module through Edinsight data warehouse.
- Monday's in-service focused on Math concepts/vocabulary, etc. with Dale Belzner department chair/ committee meetings and confidentiality.

BUSINESS AND FINANCE

Approve the Investment of Funds for the General Fund

MOVED BY Quigley and **2ND BY** Stelts to approve the Investment of Funds for the General Fund.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve 2010-11 school tax refunds- Gordon, RJ Realty Co LLC, Saucon Creek Golf LP

MOVED BY Miracle and **2ND BY** Stelts to approve the following 2010-11 school tax refunds -

- Bruce and Lisa J. Gordon, Parcel ID #22 6414742231081 1, \$111.01.
- RJ Realty Co LLC, Parcel ID #22 642482155022 1, \$1026.61.
- Saucon Creek Golf LP, Parcel ID #22 641594335185 1, \$27,222.40.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Deny refund of 2010-2011 school tax- Melhem

MOVED BY Miracle and **2ND BY** Stelts to **deny** the following request for a refund of 2010-11 school tax –

Edward Melhem, Parcel ID #22 642572603296 1, \$666.36 (\$586.36 as corrected).

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

Approve the purchase of natural gas for 2010-11, 2011-12, and 2012-13

MOVED BY Miracle and **2ND BY** Quigley to approve the following purchases of natural gas that were pre-authorized by the Administration on October 4, 2010, pursuant to the contract with Compass Energy that was approved by the Board on August 24, 2009 –

2010-11: 7839 dth @ a weighted average of \$4.25/dth. This completes our purchase of natural gas to meet our anticipated demand for 2010-11. Previous purchases were made in August 2009 (\$6.65/dth) and February 2010 (\$5.98/dth.).

2011-12: 9830 dth @ a weighted average of \$5.13/dth. This purchase brings the total of our hedged purchases to 80% of the estimated demand for 2011-12. A previous purchase was made in February 2010 @ \$6.37/dth.

2012-13: 8535 dth @ a weighted average of \$5.56/dth. This purchase results in us having hedged 60% of our estimated demand for 2012-13. A previous purchase was made in February 2010 @ \$6.51/dth.

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

SUPPORT SERVICES

PERSONNEL

MOVED BY Miracle and **2ND BY** Mohr to approve the following teacher –

Rose Jacob, Special Education Teacher, Southern Lehigh High School, Bachelor's, Step 14, at a pro-rated salary of \$43,743 (*pending receipt of required documentation*), effective October 12, 2010. Ms. Jacob will fill the position due to the resignation of Aimee Pearce.

Approve teacher-Jacob (pending required documentation)

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

REPORTS

Budget & Finance Committee

Mr. Dimmig reported that upcoming committee meetings have been posted on the website and published in the newspaper.

Facilities Report

Mr. Liberati reported that the areas of the Intermediate School where grass has not grown had been reseeded and composted on Friday.

OLD BUSINESS

MOVED BY Miracle and **2ND BY** Stelts to approve a second and final reading of the following policy -

#222 Pupils: Tobacco Use

Approve second and final reading of Policy #222

VOICE VOTE: "YES" – Unanimous – Motion Carried
ABSENT: None

NEW BUSINESS

Mr. Dimmig talked about school transparency and suggested that the District include more information for the public on the District website, and proposed that a committee be formed to look at this.

Mr. Liberati suggested that the District adopt "paperless" Board meetings and said that he would get information on this and report back to the Board.

Mrs. Christman handed out SchoolWorld Web Stats Tracking of the District website. It showed where visitors to the website came from and where visitors went to for the last 2 weeks, and for the last year.

VISITORS

ADJOURNMENT

ADJOURNMENT

MOVED BY Quigley and **2ND BY** Miracle to adjourn the meeting.

VOICE VOTE: "YES" - Unanimous - Motion Carried
ABSENT: None

The meeting was adjourned at 8:19 p.m.

ATTEST: _____ Board Secretary